

Preston Highlands Homeowners Association

— Professionally Managed by SBB Management Company —

An Accredited Association Management Company

12801 N. Central Expressway,

Suite 1401, Dallas, TX 75243

(972) 960-2800 Fax (972) 991-6642

Date: June 12, 2020

To: Preston Highlands Homeowners

From: Preston Highlands Board of Directors
SBB Management Company

Re: Rescheduled Annual Homeowners Meeting

In accordance with Article III, Section 3.01 of the Bylaws of the Preston Highlands Homeowners Association, Inc., the Annual Meeting of Members is scheduled for Thursday, June 25, 2020 at 7:00 pm on Zoom (virtual meeting). Login for sign in will start at 6:45 p.m.

Representatives from the Board of Directors and SBB Management Company will be present to facilitate the meeting.

The Board of Directors is soliciting for two (2) candidates to serve on the Board of Directors for a two (2) year term. If you are interested in running for one of these positions on the Board of Directors, please complete the enclosed candidacy form and return it to Andrena-Moi Thomas at SBB Management Company. Floor nominations will also be taken at the meeting.

Enclosed is a proxy, which when signed by the member, assigns such member's voting rights to the individual named in the proxy. The Bylaws state that in order to hold a meeting and conduct business of the Association, there must be a quorum present. The required quorum to hold this meeting and allow for the election of directors is 10% of the aggregate votes. If the quorum for the annual meeting is not met, the Association must recall the meeting one time with a requirement of one half the quorum having to be established. In recalling the meeting, the Association incurs more cost in printing, postage, rental deposits, rental fees, etc.

Please take a moment to sign and return the enclosed proxy **even if you plan to attend** as unforeseen circumstances can occur. If you have turned in a proxy and you attend the meeting, the proxy may become revoked. You may mail or scan the proxy to SBB Management Company at 12801 N. Central Expressway, Suite 1401, Dallas, TX 75243 or fax to Andrena-Moi Thomas at (972) 991-6642 or email to a.thomas@sbbmanagement.com. Your attendance or proxy will help fulfill the quorum requirements.

Join Zoom Meeting

Meeting ID 630 9924 9263

Password: 666852

Phone one- US: +13462487799,,63099249262# or +16699006833,,63099249262#
tap:

Meeting <https://pepsico.zoom.us/j/63099249262?pwd=QlJqaVNDa0dTRFhCUFZPaXh6RTF5dz09>
URL:

Join by Telephone

For higher quality, dial a number based on your current location

Dial:

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 408 638 0968 or +1
646 876 9923 or +1 301 715 8592 or +1 312 626 6799

If you need assistance or difficulty joining the Zoom meeting, please contact

Andrena Moi-Thomas at 972-960-2800, ext. 363

Preston Highlands

PROXY

For the Rescheduled Annual Meeting of Homeowners
Of Preston Highland Homeowners Association, Inc.
June 25, 2020 at 7:00pm

As an owner in **Preston Highlands Homeowners Association, Inc.**, I hereby appoint the Chairperson of the meeting or _____ as my proxy with full powers of substitution, to vote for the undersigned at the above stated meeting and any adjournment(s), postponement(s), rescheduling(s) or other call(s) thereof or any other business which may properly come before the meeting in such manner as he or they determine to be in the best interest of the Association; hereby revoking any proxy or proxies heretofore given by the undersigned.

THIS PROXY IS REVOCABLE AT ANY TIME BEFORE IT IS EXERCISED.

Address: _____ Date: _____

Homeowner Signature

Print Name

PLEASE SIGN, DATE AND EMAIL TODAY!
Must have to SBB by June 25, 2020 at 12:00 noon

Fax Number: 972-991-6642 Attn: Andrena-Moi Thomas
Or Email to a.thomas@sbbmanagement.com

Preston Highlands

Declaration of Candidacy for the Board of Directors

To self nominate or nominate another homeowner of the community, you may use this form or email your nomination by June 25, 2020. Nominations will be accepted through this process and from the floor at the annual meeting.

Members who are elected to serve on the Board are elected for general Board membership. Board positions will be specified at the first board meeting. Each household can submit multiple nominees, but only one person per household can serve on the Board at any given time. Residents who are not actual property owners (those who are renting or leasing) cannot serve on the Board. Please review and familiarize yourself with the Bylaws of Preston Highlands.

Name of Nominee: _____

Property Address: _____

Pertinent experience/qualification(s) (*employment history, prior experience in a homeowners' association, prior experience on a committee, or Board of Directors, etc.*):

Desire/Reason for running for the Board of Directors (*interest in neighborhood, improvements in the community, etc.*):

Other comments: _____

By submitting this form, I acknowledge that I accept those responsibilities as described in the Bylaws, if elected, and I am aware that the information provided on this form may or may not be published in the annual meeting welcome packet.

EMAIL, FAX OR MAIL TO SBB MANAGEMENT COMPANY
Attn: Annual Meeting for Preston Highlands Homeowners Association, Inc.,
12801 N. Central Expressway,
Suite 1401, Dallas, TX 75243
PHONE : (972) 960-2800 FAX (972) 991-6642
Email : a.thomas@sbbmanagement.com

Preston Highlands

Question or Comments

Each year at the Preston Highlands Annual Rescheduled Meeting there is a question and answer presentation. **In order to help meet our deadline, we are asking that you send in your questions and/or comments ahead of time. You may submit your concerns via this form by mail or fax, or you can send in your question via email NO LATER THAN June 25, 2020, 12:00 noon.** Send to: SBB Management Company, 12801 N. Central Expressway, Suite 1401, Dallas, TX 75243, ATTN: Andrena-Moi Thomas, Fax to at (972) 991-6642, or email to a.thomas@sbbmanagement.com.
