

PRESTON HIGHLANDS

HOMEOWNERS ASSOCIATION, INC.

REQUEST FOR HOME IMPROVEMENT APPLICATION

(Otherwise known as ACC or ARC Form)

In an effort to provide and protect each individual's homeowner rights and property value, it is required that any homeowner considering improvements which are visible from adjoining lots or front street view, submit an ACC form to the Architectural Committee prior to initiating work on planned improvements.

Owner's Name: _____ **Home Phone:** _____

Address: _____ **Work Phone:** _____

E-mail: _____

What is the nature of the improvement that you proposed? (Example: Patio cover, addition to the house, satellite dish, fence replacement, fence extension, swimming pool, addition of tress, extension of driveway addition of play structure, etc.)

Location of Improvement (check applicable area):

- | | | |
|---|--|---------------------------------|
| <input type="checkbox"/> Front of House | <input type="checkbox"/> Side of House | <input type="checkbox"/> Garage |
| <input type="checkbox"/> Back of House | <input type="checkbox"/> Patio | <input type="checkbox"/> Other |

Note: All requests must include detailed specifications such as color, size, height, materials used and location of improvement. Please provide a plat, sketch, or drawing of the location of each proposed project.

By your signature below you understand that the Architectural Committee will act on this request after receipt of a complete set of plans at the next regular committee meeting. You also understand that if enough information is not included then the application may be returned due to lack of pertinent information and otherwise denied until a complete set of plans is submitted. You agree not to begin proposed plans until notified by the Architectural Committee.

Homeowner Signature

Date of Request

This form may be emailed to Vonda Farley at v.farley@sbbmanagement.com or you may mail, fax or deliver to:

Preston Highlands Homeowner's Association c/o SBB Management Company
8360 LBJ Freeway, Suite 300, Dallas, TX 75243
Phone: (972) 960-2800 Fax: (972) 991-6642